



## Consultant Posting/Announcement

**Position Title:** Monitoring & Evaluation Consultant  
**Status:** Consultant  
**Location:** Monrovia, Liberia

Landesa helps the world's poorest people gain land rights; reducing poverty and conflict, increasing economic activity, empowering women, strengthening food security, and improving environmental stewardship. It's a big mission and it takes a team of talented, committed people to make it happen.

We are seeking a Monitoring and Evaluation Consultant to support the Liberia Land Rights for Sustainable Development Project, the goal of which is to strengthen land rights for rural Liberian communities and individuals, including women and youth, by supporting access to justice, institutional capacity, and land rights awareness. Under the supervision of the Liberia Program Director, the M & E Consultant will support in-country activities to ensure that the project achieves high-quality and timely deliverables and remains focused on the project goal.

**Reporting:** The M & E Consultant will report to the Liberia Country Program Director with dotted line reporting to the Research Lead on the project.

**Availability:** The M & E Consultant will be expected to work an average of 40 hours per week, during normal business hours, plus additional hours as necessary during periods of fieldwork. The position requires some national travel.

**Duration:** The consultancy is expected to begin October 1, 2020 and end December 31, 2020.

## RESPONSIBILITIES

- Develop and implement a project M&E system working with closely with Landesa's Research, Learning and Evaluation (REL) team based in Seattle.
- Oversee routine program monitoring activities of Landesa and its implementing CSO partners including activities such as:
  - Ensuring the quality of monitoring data to be collected throughout project implementation through routine monthly check-ins with CSO partners
  - Conducting monthly field visits to monitor and report on implementation quality of local implementing partners.

- Checking quarterly reports submitted by CSO partners for accurate reporting of monitoring activities.
- Implementing short monitoring surveys with intervention beneficiaries to program effectiveness.
- Participate in the preparation and facilitation of informational meetings.
- Coordinate quarterly meetings with CSO partners and document and report on program learnings shared during meetings.
- Analyze and report on monitoring data on a monthly or quarterly basis to program team during team meetings.
- Provide coordination and research support to REL team and external contractors for program evaluation, impact evaluation, and other research activities in collaboration with Landesa Seattle Based Research, Evaluation and Learning (REL) Team.
- Assist in data collection, transcribing of qualitative data, inputting quantitative data and data analysis under direction of the REL team.
- Train staff of partner NGOs in data collection methodology and in the M & E system, in general.
- Conduct other activities under the direction of Landesa's project and program leads as needed including but not limited to accompanying Landesa's US based staff on field visits, assistance in coordination of convenings or webinars, supporting Libera-based staff to conduct project activities as needed.
- Travel to field sites as at least on a monthly basis under often difficult field conditions.

## **QUALIFICATIONS**

- Minimum of five years professional experience in a senior M&E position responsible for implementing M&E activities of international development projects.
- Bachelors or Masters' degree in statistics, demographics, public policy, international development, economics, or related field. Master's degree or Bachelor plus an advanced certificate in M&E, statistics, or economics preferred.
- Proven success in designing, implementing, and operating project M&E systems from project initiation to closeout stages.
- Experience in strategic planning and performance measurement, including indicator selection, target setting, reporting, database management, and developing M&E and/performance monitoring plans.
- Knowledge of the major evaluation methodologies (e.g., qualitative, quantitative, mixed method, and impact) and data collection and analysis methodologies.
- Experience developing and refining data collection tools and implementing data collection in the field, including surveys and qualitative research.

- Experience with free prior informed consent (FPIC) protocols for ethical field data collection.
- Experience with data quality assessments and oversight including implementing protocols for data security.
- Experience managing and providing ongoing training to M&E field officers.
- Ability to facilitate and serve as a project liaison for external evaluations.
- English language proficiency

**To Apply:** Qualified candidates should send a resume and cover letter to [consultants@landesa.org](mailto:consultants@landesa.org). Please include in the subject line: **Liberia M & E Consultant – 2020**.

**Deadline** for receiving applications is **September 21, 2020 at 4 P.M. US Pacific Time**. No application will be processed after this deadline.