**Sample Job Description: Community Based Facilitators**

**Core duties:**

* Raise awareness and mobilize women to participate in land rights project activities.
* Provide training to the women’s group participants in the parish of operation.
* Liaise with clan leaders, elders, local and religious leaders to share women’s land issues, information about women’s land rights under customary and formal rules, and to raise awareness and receptiveness to the project.
* Document processes, lessons learned, personal stories, and good practices from each group member and share it with the program officer on a regular basis.
* Plan and organize drama activities with the group and target communities.
* Guide the group on setting ground rules for meetings, completing journal entries, and developing and making use of referral networks.
* Assist in settling disputes and misunderstandings among group members.
* Conduct frequent meetings with individual women’s group members to assess changes in their behaviors, knowledge, attitude, and practices on land rights projects, and to determine a way forward for identified challenges, barriers, and aspirations.
* Participate actively in sharing experiences during the monthly meeting with the program officer.
* Compile monthly reports for submission to the program officer.